

MULTIMEDIA



UNIVERSITY

STUDENT ID NO

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# MULTIMEDIA UNIVERSITY

## FINAL EXAMINATION

TRIMESTER 2, 2016/2017

**PSS 0014 – UNIVERSITY STUDY SKILLS**

(All Sections / Groups)

24 February 2017

9.00 – 11.00 a.m.

(2 Hours)

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### INSTRUCTIONS TO STUDENTS

1. This Question paper consists of 5 pages with 3 sections, excluding cover page.
2. **Section A:** Multiple-Choice Questions (20 Marks). Answer **ALL** questions.
3. **Section B:** Effective or NOT effective (20 marks). Answer **ALL** questions.
3. **Section C:** Structured Questions (60 Marks). Answer **ALL** questions.
4. Please shade your answers for questions Section A in the multiple-choice answer sheets; and write your answers for Sections B & C in the answer booklet provided.

**SECTION A: MULTIPLE CHOICE QUESTIONS (20 marks)****Answer ALL questions.**

1. One way to find out an author's reasons for writing a text is to look in the \_\_\_\_\_
  - A. table of contents.
  - B. index.
  - C. preface.
  - D. appendix.
  
2. The table of contents in a textbook typically provides all of the following information EXCEPT the \_\_\_\_\_
  - A. organization of the text.
  - B. main topics and subtopics.
  - C. interrelations among the topics.
  - D. audience for whom the text is intended.
  
3. The chapter preview of a text is intended to help you do all of the following EXCEPT \_\_\_\_\_
  - A. activate your prior knowledge about the subject.
  - B. predict the predominant thought patterns.
  - C. memorize key terms used in the chapter.
  - D. test your ability to recall information.
  
4. In the SQ3R system, the "S" step represents \_\_\_\_\_
  - A. summarizing.
  - B. self-testing.
  - C. surveying.
  - D. studying.
  
5. Andy has memorized the Great Lakes by using the first letter of the name of each lake to form the word HOMES. In this situation, he is using the retention and recall strategy called \_\_\_\_\_
  - A. pattern recognition.
  - B. mnemonics.
  - C. association.
  - D. periodic review.

**Continued...**

6. Visualization would be most effective for aiding your recall of \_\_\_\_\_.  
A. processes or procedures.  
B. abstract ideas.  
C. philosophies.  
D. theories.
7. To highlight textbook material effectively, you should do all of the following EXCEPT \_\_\_\_\_.  
A. preview the assignment.  
B. read first, then highlight.  
C. highlight what you already know.  
D. use a consistent system.
8. In general, you should highlight no more than \_\_\_\_\_.  
A. 5 percent of each page.  
B. 15 to 25 percent of each page.  
C. 45 percent of each page.  
D. 60 percent of each page.
9. The primary purpose of mapping is to \_\_\_\_\_.  
A. make problem solving practical rather than theoretical.  
B. describe how a topic and its related ideas are connected.  
C. allow you to add your reactions to the topic.  
D. identify the thought pattern used in a passage.
10. The main purpose of brainstorming is to \_\_\_\_\_.  
A. generate ideas.  
B. organize information.  
C. evaluate evidence.  
D. verify facts.

Continued...

**SECTION B: Effective / NOT effective (20 marks)****Choose either ONE – Effective (E) vs NOT effective (N)?**

**Instructions:** Read each of the situations below and complete the items that follow by choosing E to each strategy or activity that is effective and N to each strategy or activity that is NOT effective. Write your answers in the answer booklet.

A guest speaker has been invited to give a lecture in Natalie's rhetoric and political policy class. The speaker's topic is capital punishment, and he is speaking as an advocate of the death penalty. Natalie strongly opposes the death penalty. However, she has read the articles that were assigned and taken notes on the assignment, including her evaluation of the arguments that were presented in the assigned readings.

1. Despite disagreeing with the speaker, Natalie listens and takes notes, creating an outline of the points he is making. (E/N)
2. During the presentation, one of Natalie's classmates begins making comments to other students about the speaker's viewpoint. (E/N)
3. When the speaker is finished and asks for questions or comments, Natalie decides to wait and see if someone else will ask what she is thinking. (E/N)
4. Natalie conquers her fear, refers to her notes, and organizes her thoughts before making her comment clearly and concisely. (E/N)

Sasha is taking an interpersonal communication class where participation in class discussions counts for part of his grade. He is also expected to make an oral presentation on a topic of his choice, and he must take part in a group activity on an assigned subject. He is nervous about public speaking but he is excited about his chosen topic, which is international adoption, and he plans to use his own experience as part of his presentation.

5. Sasha offers to lead a group and chooses energetic classmates to be in his group. (E/N)
6. For the group activity, Sasha assigns the task of presenting the group's report to the most outgoing and organized group member. (E/N)
7. Despite being nervous about public speaking, Sasha does not practice his presentation before he has to deliver it. (E/N)
8. Sasha is able to engage his audience by beginning his presentation with a description of his own adoption as a child. (E/N)

**Continued...**

At the beginning of the semester, Caitlin's managerial finance professor provided his office hours and office phone number to the class and mentioned that he checks his e-mail just once a week, on Mondays. On a recent Tuesday night, Caitlin found out that she would have to miss managerial finance the next day because of a family emergency out of town. She hated to miss class, especially because she has had trouble understanding some important concepts, causing her concern about her progress in the course.

9. Caitlin e-mailed her professor that she would be missing class on Wednesday. (E/N)
10. When Caitlin got back in town, she called her professor's office and made an appointment to meet him during office hours. (E/N)

### SECTION C: STRUCTURED QUESTIONS (60 marks)

Answer ALL questions.

1. Identify your own **SWOT**, and **set a career goal** based on your self-SWOT. (20 marks)
2. Read the following passage and **organize the information** within the text by completing the **outline** that follows it. (20 marks)

#### The Student Center

Eating in the Student Center is a pleasant experience. First, the food is excellent. It is well prepared, it tastes delicious, and there are many different kinds of food like hamburgers, tacos, pizza, and chicken. Moreover, each person serves his or herself, selecting just what he or she wants. Second, the environment in the Student Center is positive. Many happy young people are talking and laughing. However, the atmosphere is still calm; it's possible to study and do homework. Finally, there are many friendly people in the Student Center. Even the strangers say, "Hi!" and offer to share their tables. When that happens, practice in speaking English and friendship often follow. For these reasons, it is nice to go to the student center cafeteria once in a while to enjoy the eating, studying, and talking with new people.

---Sergio Pas (Honduras), Paragraph Writing

- I. Topic \_\_\_\_\_
- A. \_\_\_\_\_
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
- B. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

C. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

II. Conclusion \_\_\_\_\_

3. Your friend, Julia, did not do well in her previous trimester. She does not know how to study. As her friend, please use a **Mind Map** to visualize the **SQ4R** – ‘**Survey, Question, Read, Recite, Relate, Review**’ – **active reading method**, in order to guide Julia to do better in this trimester. (20 marks)

**End of Question Paper**